

# Charter Properties

"A Company That Cares!"

P.O. Box 31439  
San Francisco, CA 94131  
Phone: 415-647-1470  
Fax: 415-647-1487  
E-mail address:  
[charter.properties@yahoo.com](mailto:charter.properties@yahoo.com)

## CREDIT RELEASE AUTHORIZATION

I, \_\_\_\_\_ (Print Name),

am applying to rent an apartment with **Charter Properties** and I have been requested to provide information concerning my information noted on my rental application. Therefore, I authorize the investigation of my credit history, employment, bank references, rental/housing verification or any other type of verification deemed necessary to obtain approval for residency with **Charter Properties**. The release of my credit information is authorized whether such information is of record or not. I also release all persons, agencies, agents, employees, firms, companies, or parties from any damages resulting from providing such information.

This authorization is valid for thirty (30) days from the date of my signature below.

Please keep a copy of my release request for your files.

Thank you in advance for your cooperation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Current Address: \_\_\_\_\_

Telephone (day): Area Code ( ) \_\_\_\_\_

Telephone (evening): Area Code ( ) \_\_\_\_\_

**CHARTER PROPERTIES** reaffirms the policy that equal opportunity in the rental industry can best be accomplished through leadership, example, education and the mutual cooperation of the owners, managers, and the public. In the spirit of this endeavor, **CHARTER PROPERTIES** owners and their managers proclaims to support the Code for Equal Opportunity for apartment accommodations to all prospects without regard to color, race, religion, sex, marital status, physical handicaps, national origin or any other unlawful discrimination, and including all other statutes applicable to equal opportunities.

**(DON'T FORGET TO SIGN ALL REQUIRED PAGES (4 total) BEFORE TURNING IN COMPLETE APPLICATION PACKAGE.)**

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## CHARTER PROPERTIES



### MY UNDERSTANDING OF THE APPLICATION PROCESS

I fully understand that before **Charter Properties** can seriously consider my application for rental placement, my **ORIGINAL SIGNED APPLICATION** must be completed in its entirety (including providing complete names, addresses, and telephone numbers of landlords, employers, and references).

Furthermore, I also understand that before I can submit my **ORIGINAL** signed application package, I must also provide the **EXACT** required items that are being requested to support my type of monthly income, and any other documentation that is deemed necessary in order for me to be considered for approval.

In addition, I have reviewed the enclosed **CHECKLIST** of items that has been provided to me, and I attest to the fact that I have provided all required items, including one check for the required credit report fee and a second check for the required security deposit fee (refer to enclosed checklist).

Lastly, I request a move in date of: \_\_\_\_\_ 20\_\_, and I fully understand that if another applicant should also be approved at the same time as myself, subject apartment could be offered to them instead should they need to move in sooner than myself.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_